

# CITATION

TAVERNE & RESTAURANT

## Booking Form Christmas 2018

Contact Name \_\_\_\_\_  
*(as per terms & conditions)*

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_ Email \_\_\_\_\_

Company Name \_\_\_\_\_

Date of Booking \_\_\_\_\_ Booking Time \_\_\_\_\_

Seated by Time     12 Noon    1pm    2:30pm    3:30pm    5pm    6pm    7:30pm    8:30pm

Out by Time         2pm         3pm    4:30pm    5:30pm    7pm    8pm

Total Number of Confirmed Guests \_\_\_\_\_

Deposit Paid for Confirmed Guests (£15 per person) £ \_\_\_\_\_

Christmas Coordinator Processing Payment \_\_\_\_\_

Date of Payment \_\_\_\_\_

Type of Payment     Cash         Credit Card         Debit Card         American Express

### PAYMENT DETAILS/CREDIT CARD AUTHORISATION

Name on Card \_\_\_\_\_

Card Type \_\_\_\_\_

16-Digit Card Number \_\_\_\_\_

Start Date \_\_\_\_\_ Exp Date \_\_\_\_\_ Issue Number \_\_\_\_\_ 3 Digit CVC Security Code \_\_\_\_\_

Postal Address House Number \_\_\_\_\_ Postal Code \_\_\_\_\_



# CITATION

TAVERNE & RESTAURANT

## FINAL BALANCE PAYMENT BREAK DOWN

Menu Cost £ \_\_\_\_\_

Confirmed Number of Guests \_\_\_\_\_

Total Food Costs £ \_\_\_\_\_

Pre-Ordered Wine/Drinks Costs £ \_\_\_\_\_

Total £ \_\_\_\_\_

Minus Deposit Paid £ \_\_\_\_\_

Total to Pay £ \_\_\_\_\_

### OFFICE USE ONLY

Christmas Coordinator Processing Payment \_\_\_\_\_

Date of Payment \_\_\_\_\_

Type of Payment     Cash             Credit Card             Debit Card             American Express

*This payment is for pre-ordered items only and does not include any supplements, additional drinks or items on your final bill.  
Please note a 10% service charge will be added to tables of 8 or more people.*



# CITATION

TAVERNE & RESTAURANT

## Citation Christmas Terms & Conditions 2018

Prior to booking, please confirm the availability of your required date and time with our Christmas Coordinator via email: [info@citation-glasgow.com](mailto:info@citation-glasgow.com) or by calling **0141 559 6799**

In order to confirm your booking during the festive period, dining from any of our christmas menus, a **NON-REFUNDABLE DEPOSIT** of £15 per person is required at the time of booking.

**ONCE YOUR BOOKING IS CONFIRMED, THE DEPOSIT YOU HAVE PAID PER PERSON IS SECURED AGAINST THE NUMBER OF PEOPLE CONFIRMED** (for example: 10 people = £150.00)

**CANCELATIONS/NO SHOWS/REDUCTIONS IN NUMBERS WILL RESULT IN LOSS OF PAYMENTS MADE PER CANCELLED PERSON.** (Booking for 15 people, pay 15 x £36.95 (full payment) and only 13 arrive = lose £73.90)

Bookings should not be considered confirmed until you have receipt of deposits paid.

Please ensure you carefully calculate your numbers before confirmation.

Provisional bookings are not accepted and we are unable to "hold" any enquiries without a deposit.

A 10% service charge will be added to your final bill for parties of 8 or more.

Your final balance is required by **Thursday 29 November 2018** or 7 days prior for bookings earlier than Friday 7 December 2018.

Citation reserves the right to cancel any bookings failing to pay their final balance by **Thursday 29 November 2018**. Parties of less than 6 may settle the balance amount on your booking date.

Any bookings for parties of 6 or more made after **Thursday 29 November 2018** are required to pay the full balance at the time of booking.

Menus are subject to change without prior notice.

We are unable to offer individual drink bills or tabs. Drinks service will be via waiter/waitress service to the table.

We will endeavour to accommodate requests to increase your numbers after your initial booking; this requires additional deposit/full payment per person and is subject to availability.

Additions can only be made via the original party organiser/contact. Any additions or cancellations must be confirmed in writing.

Payments can be paid in person at Citation by cash or debit/credit card.

**WE DO NOT ACCEPT CHEQUES OR BACS/BANK TRANSFERS AS PAYMENT**

Please do not send cash through the post, cash can only be paid in person at Citation.

Debit or credit card payments can also be taken over the telephone or by completing the payment details section on our booking form.

Bookings can be made via telephone between the hours of 10am-4pm Monday-Friday via our Christmas Coordinator.

**ALL PAYMENTS ARE STRICTLY NON-REFUNDABLE AND NON-TRANSFERABLE.**

**CANCELATIONS WILL RESULT IN LOSS OF PAYMENTS MADE PER CANCELLED PERSON.**



# CITATION

TAVERNE & RESTAURANT

## Citation Christmas Terms & Conditions 2018

Please note meals will not be served for cancellations or no shows.

Advance notification is required for specific dietary needs - please ensure your server is aware upon arrival on your booking date.

To ensure our booking slots run efficiently, all bookings will be given a strict "seated by" time and a strict "out by" time, which parties must adhere to.

Please ensure you arrive and are seated by your confirmed booking time.

Late arrival of parties may result in service being delayed and one or more courses being forfeited in order to accommodate. Your menu price will not be adjusted in this instance.

Citation does not accept liability in respect of any loss or damage to articles brought on to the premises.

Due to increased customer traffic throughout the festive period, we are unable to reserve any seating areas within our bar area during the festive period.

Children and young persons (under 18s) dining in the restaurant must be accompanied by an adult at all times, are not permitted within the bar area and must vacate the premises strictly by 8pm. **ALCOHOL WILL NOT BE SERVED TO ANYONE UNDER 18 YEARS OLD.**

The management reserves the right to refuse admission, pre-paid monies will not be refunded, and guests are respectfully reminded to conduct themselves in an appropriate manner.

In cases of severe weather, Citation is unable to offer refunds however we will endeavour to accommodate your party at a later date, before 31 January 2019.

**I HAVE READ AND FULLY UNDERSTOOD THE TERMS AND CONDITIONS OF FESTIVE BOOKINGS FOR CITATION.**

**I UNDERSTAND THAT ANY CANCELATIONS OR NO SHOWS WILL RESULT IN LOSS OF MONIES PAID PER PERSON. (£15 deposit up to Thursday 29 November 2018, full payment after Thursday 29 November 2018).**

Party Organiser's Name (*main contact*): \_\_\_\_\_

Party Organiser Sign: \_\_\_\_\_

Date of Christmas Booking: \_\_\_\_\_

Date Signed: \_\_\_\_\_

### OFFICE USE ONLY

Christmas Coordinator Completing Booking: \_\_\_\_\_

Date Signed: \_\_\_\_\_



# CITATION

TAVERNE & RESTAURANT

## Festive Fixed Price Menu

*Available from Sunday 2<sup>nd</sup> December 2018*

**2 Courses from £17.95 or 3 Courses from £21.95**

*Sunday - Wednesday from 12 noon*

---

---

### Starters

**Seasonal Soup**  
with artisan bread

**Chicken Liver Parfait**  
red onion jam, toasted sourdough

**Goats Cheese Salad**  
hazelnut, beetroot,  
radish, broad beans

---

---

### Mains

**Paupiette of Free-Range Turkey  
Wrapped in Bacon**  
sage & onion stuffing, creamed sprouts,  
truffle potato, cranberry jus

**Roast Butternut & Wild Mushroom Risotto**  
basil and parmesan

**Pan-Fried Hake**  
crushed potatoes, bean & chorizo broth

**Steak Frites**  
*£4 supplement*  
thinly sliced sirloin steak with Caesar salad  
and fries

---

---

### Desserts

**Milk Chocolate & Amaretto Tart**  
coffee cream, frosted almonds,  
cherry

**Lemon Posset**  
cranberry compote and meringue

**Selection of Ice Creams  
or Sorbets**  
shortbread and fruit coulis



*Please note that our festive menus are subject to seasonal change without prior notice.  
A 10% service charge will be added to tables of 8 or more. Terms and conditions apply.*

# CITATION

TAVERNE & RESTAURANT

## Festive Menu

*Available from Thursday 29<sup>th</sup> November 12 noon – 10pm*

**2 Courses from £24.95** 12 noon – 3pm **or 3 Courses from £29.95**  
*(7-8, 14-15, 21-22 December £36.95)*

---

---

### Starters

---

---

**Seasonal Soup**  
with artisan bread

**King Prawn Cocktail**  
gem lettuce, spiced Marie rose

**Chicken Liver Parfait**  
red onion jam, toasted sourdough

**Goats Cheese Salad**  
hazelnut, beetroot, radish, broad beans

---

---

### Mains

---

---

**Paupiette of Free-Range Turkey  
Wrapped in Bacon**  
sage & onion stuffing, creamed sprouts,  
truffle potato, cranberry jus

**Roast Butternut & Wild Mushroom Risotto**  
basil and parmesan

**Fillet of Scottish Salmon**  
curried mussel broth, sea vegetables

**8 oz Sirloin Steak**  
*£6 supplement*  
marinated mushroom, confit tomato  
and pepper sauce

---

---

### Desserts

---

---

**Milk Chocolate & Amaretto Tart**  
coffee cream, frosted almonds, cherry

**Traditional Christmas Pudding**  
Brandy sauce

**Lemon Posset**  
cranberry compote and meringue

**Selection of Ice Creams or Sorbets**  
shortbread and fruit coulis



*Please note that our festive menus are subject to seasonal change without prior notice.  
A 10% service charge will be added to tables of 8 or more. Terms and conditions apply.*

# CITATION

TAVERNE & RESTAURANT

## Christmas Day Menu

*Available from 12 noon – 4pm*

**from £65 per person**

*Glass of Champagne & canapes on arrival*

---

---

### Starters

---

---

**Dressed Scottish White Crab Meat**  
Bloody Mary gel, smoked caviar, crispbread

**Loch Fyne Smoked Salmon**  
capers, crayfish, lime dressing

**Finely Spiced Confit Duck & Foie Gras Terrine**  
pear chutney, oatcakes

**Goats Cheese Mousse**  
hazelnut, beetroot, radish, broad beans

---

---

### Intermediate

---

---

**Celeriac & Sweet Apple Veloute** with bread roll

---

---

### Mains

---

---

**Monkfish Tail**  
curried mussel broth, sea vegetables

**Loin of Highland Venison**  
shallot marmalade, pickled walnut, dauphine potato,  
curly kale, red wine reduction

**Tournedo of Free-Range Turkey  
Wrapped in Pancetta**  
sage and onion stuffing, chipolatas, duck fat roast  
potatoes, creamed sprouts, cranberry jus

**Roast Butternut Risotto**  
ceps, basil, parmesan

---

---

### Desserts

---

---

**Milk Chocolate & Amaretto Tart**  
coffee cream, frosted almonds, cherry

**Selection of Ice Creams or Sorbets**  
shortbread and fruit coulis

**Traditional Christmas Pudding**  
Brandy sauce

**Selection of Artisan Scottish Cheeses  
& Biscuits**  
grapes, chutney, celery

**Lemon Posset**  
cranberry compote and meringue



*Please note that our festive menus are subject to seasonal change without prior notice.  
A 10% service charge will be added to tables of 8 or more. Terms and conditions apply.*